

SCRUTINY COMMISSION FOR RURAL COMMUNITIES

MONDAY 12 JANUARY 2015
7.00 PM

Bourges/Viersen Room - Town Hall

AGENDA

Page No

- 1. Apologies for Absence**
- 2. Declaration of Interest and Whipping Declarations**

At this point Members must declare whether they have a disclosable pecuniary interest, or other interest, in any of the items on the agenda, unless it is already entered in the register of members' interests or is a "pending notification " that has been disclosed to the Solicitor to the Council. Members must also declare if they are subject to their party group whip in relation to any items under consideration.
- 3. Minutes of the Meeting Held on 17 November 2014** **3 - 8**
- 4. Appointment of Co-opted Members** **9 - 10**
- 5. Strategy for the Retention and Development of the Farms Estate** **11 - 20**
- 6. Developing a Rural Vision and Parish Charter for Peterborough** **21 - 28**
- 7. Keeping Rural Communities Safe** **29 - 34**
- 8. Forward Plan of Executive Decisions** **35 - 56**
- 9. Work Programme** **57 - 60**
- 10. Date of the next Meeting**

16 March 2015

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<http://democracy.peterborough.gov.uk/documents/s21850/Protocol%20on%20the%20use%20of%20Recording.pdf>



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Committee Members:

Councillors: J Stokes (Chair), R Brown (Vice Chairman), D Sanders, E Murphy, D Harrington, J Okonkowski and J R Fox

Substitutes: Councillors: J Johnson, S Lane, B Rush and A Miners

Further information about this meeting can be obtained from Dania Castagliuolo on telephone 01733 452347 or by email – danica.castagliuolo@peterborough.gov.uk

**MINUTES OF A MEETING OF THE
SCRUTINY COMMISSION FOR RURAL COMMUNITIES
HELD IN THE
BOURGES & VIERSEN ROOMS, TOWN HALL, PETERBOROUGH
ON 17 NOVEMBER 2014**

Present: Councillors Stokes (Chairman), Brown, Sanders, Harrington, Murphy, Okonkowski and J Fox.

Officers in Attendance:

Cate Harding	Community Development Manager
Ray Hooke	Performance and Information Analyst
Adrian Chapman	Assistant Director for Communities and Targeted Services
Wendi Ogle-Welbourn	Director for Communities
Dania Castagliuolo	Governance Officer

1. Apologies for Absence

There were no apologies for absence.

2. Declarations of Interest and Whipping Declarations

There were no declarations of interest

3. Minutes of the Previous Meetings Held on 20 October 2014

The Minutes of the meeting held on 20 October 2014, were approved as an accurate record.

4. Scoping the Development of a Rural Strategy

The Commission was considering the development of a Rural Strategy for Peterborough to have a framework within which to highlight and support the strategic needs of rural communities across the city. The report was introduced by the Performance and Information Analyst to provide Members with a proposed structure for this strategy.

The Performance and Information Analyst and the Community Development Manager delivered PowerPoint presentation to the Commission. The following key points were highlighted:

- Peterborough's Rural areas was made up of:
 - 5 Wards
 - 24 Parishes
 - 21,776 residents = 12% of the total population
 - 26,307 Hectares = 77% of the total land mass
 - Growth in population over the last 10 years of 2,678 people (10% of the overall city growth)
- Rural areas had a higher rate of population in all age bands over the age of 40 than the citywide average.
- Rural areas consisted of 93% White British compared to a citywide distribution.

- According to the 2001 – 2011 Census, the areas that noticed the most significant increase in their White British population, with the exception of the planned growth in the Hamptons, was predominantly in rural areas.
- Over the next 20 years, rural areas of the city were expected to grow in population by a further 15% with an anticipated overall population of 25,000 people.
- Two thirds of the growth would be in the next 10 years.
- There were currently 9,250 dwellings in rural wards, this was forecast to increase by 14% (1,300) to 10,550 in the next 20 years.
- According to the 2011 Census, there was a disproportionately lower rate of people living in Social Rented houses within rural wards than their urban counterparts.
- The rural wards of Peterborough typically accounted for 5.3% of all crime, and 5.6% of victim based crime across the city.
- The disproportionate anomalies of significance were Burglary non-dwelling (9.6%), Theft from Vehicle (9.3%) and Vehicle Crime (9%).
- Offences which assisted in these increased proportions were theft of heating oil and diesel.
- Anecdotal evidence suggested that these offence types remained considerably unreported and were likely to have higher rates than what crime data could actually provide.
- There were 24 wards in Peterborough. The 5 rural wards were all inside the top 10 least deprived wards in Peterborough.
- All bar one of the rural wards had lower deprivation than the national average score of 18.39 (and Eye and Thorney was only 0.17 greater than the national average).
- Glington & Wittering and Northborough and fell within the top 20% of the national chart of deprivation, with Barnack narrowly missing out on this. The other 2 rural wards, Newborough and Eye & Thorney, were outside the top 50% of this national chart.
- If all 5 wards were fused in to 1 ward it would be comfortably within the top half nationally and would also be half as deprived as the average for Peterborough.
- It could be argued that Glington & Wittering, Northborough and Barnack were the least deprived wards in Peterborough.
- Barriers to Housing (Physical and financial accessibility of housing/wider barriers) and geographical sub domain (Distance to Services) ranked poorly in rural areas, compared to citywide and national levels.
- Common themes across Peterborough's rural communities:
 - Heritage
 - Public Transport
 - Rural Policing
 - Biodiversity
 - Traffic Calming
 - Young Peoples Activities
 - Rural Economy
 - ICT Connections (Rural Broadband)
 - Affordable Housing
- Parish Councils played a vital role in providing leadership in all rural communities across Peterborough.
- There were 27 Parish Councils, 24 of which were within the rural wards of Peterborough.
- There were many strategies across the Council. All existing and future strategies must be rural proofed to ensure national drivers were integrally and equitably included in policy development and programme implementation.

It was proposed that the rural strategy contained the following key sections:

- Aims and Objectives
- A Sense of Place
- Demographics and Performance Data

- National, Regional and Local Drivers
- Current activities Directly Linked to Supporting Rural Communities
- Common Themes
- Community Capacity
- SWOT Analysis for Rural Communities
- Governance and Accountability
- Action Plan or Work Programme

The Commission was asked to:

- Debate the requirements for a rural strategy, noting work already underway to support rural issues.
- If a rural strategy was agreed, debate the content of the scoping report in order to agree the purpose, content and format of the proposed rural strategy.
- Consider how best to engage with the Parish Council Liaison group to explore how they may contribute to the development and then management of the rural strategy.
- Consider how they may support the activities currently underway in Peterborough that support the rural communities.
- Consider the resource requirements necessary to deliver against a new rural strategy, identifying any options to enhance existing resources where necessary.

Observations and questions were raised and discussed including:

- Members suggested that Eye was removed from the rural strategy. *The Assistant Director for Communities and Targeted Services responded that any issues highlighted and agreed at the meeting would be included within the strategy.*
- Members were concerned that the total crime rate for rural communities was nearly half as much as in urban areas however, there was no policing in the rural communities.
- Members suggested charging the parish precepts to sustain the cost of having a village special constable.
- Members suggested that judging by the statistics presented, the strategy should include aims and objectives for Housing Deprivations and Education. *The Performance and Information Analyst informed Members that the data presented to them was from 2010, there was going to be a refresh in 2015, therefore, it would be interesting to revisit the subjects in June 2015 and review the fresh data.*
- Members queried what the living environment referred to. *Members were advised that this referred to the indoor living conditions.*
- Members commented that Parish Councils did not feel that they were listened to with regards to planning. As a result of this plans were currently in place which presented all of the issues which the Parishes had predicted. *The Community Development Manager responded that it was important that the views of the parishes were acknowledged. The Council now had the opportunity to reengage with the Parish Councils. Discussions with Parishes had taken place on how to strengthen the voice of the parishes.*
- Members commented that due to the independence and pride of residents of rural communities they may miss out on opportunities. Rural residents needed to be encouraged to get involved in external activities.
- Members suggested that Tenant Farmers could be invited along to meetings of the Commission in future.
- Members suggested that the Council engaged more with Parish Councils regarding emergency planning as they had more knowledge and experience with the subject.

ACTION AGREED

The Commission agreed for the Performance and Information Analyst to:

- Advise the Commission if any of the forecasted 14% increase of dwellings in rural areas had been approved.
- Advise the Commission of an indicative figure of the amount of private rented properties there were in the rural areas.

The Commission agreed for the Assistant Director of Communities and Targeted Services to:

- Circulate the 2006 Rural Vision and Strategy Document.
- Brief the Cabinet Member for Planning and Housing Services.

The Commission agreed for the Community Development Manager approach Parish Councils for nominations for co-opted members.

RECOMMENDATION

The Commission recommended that the Director of Growth and Regeneration explored the possibility of having an additional planning committee which would look specifically at rural planning applications and issues.

5. Scrutiny in a Day – One Year on

The Assistant Director of Communities and Targeted Services introduced the report to update the Commission on proposals for reviewing the joint Scrutiny in a Day on the impacts of Welfare Reform.

The Commission were asked to agree to hold a further joint scrutiny event on 9 January 2015, to review the progress made against the lines of enquiry developed at the Scrutiny in a Day event.

ACTION AGREED

The Commission noted the report and agreed to the proposal of a further joint scrutiny event.

6. Forward Plan of Executive Decisions

The Commission received the latest version of the Council's Forward Plan of Executive Decisions, which contained key decisions that the Leader of the Council anticipated the Cabinet or individual Cabinet Members would make during the course of the forthcoming month. Members were invited to comment on the Plan and, where appropriate, identify any relevant areas for inclusion in the Commission's work programme.

ACTION AGREED

The Commission noted the latest version of the Council's Forward Plan of Key Decision and requested further information on the following decisions:

- Extra Care Housing
- Award of Contract for Build of a Waste Transfer Station

- Award for of Contract for Build of a Household Recycling Centre
- Future of Solar and Wind Projects
- Libraries and Community Centres

6. Work Programme

Members considered the Commission's Work Programme for 2014/15 and discussed possible items for inclusion.

AGREED ACTION

Members noted the work programme and agreed for the Cabinet Member for Housing and planning Services, who now had a new responsibility for rural communities, to be invited to future meetings.

7. Date of the Next Meeting

The next meeting was scheduled for Monday, 12January 2014.

The meeting began at 7.00pm and ended at 9.00pm

CHAIRMAN

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SCRUTINY COMMISSION FOR RURAL COMMUNITIES	Agenda Item No. 4
12 JANUARY 2015	Public Report

Report of the Director of Governance

Contact Officer(s) – Paulina Ford, Senior Governance Officer
Contact Details - Tel: 01733 452508 email: paulina.ford@peterborough.gov.uk

APPOINTMENT OF CO-OPTED MEMBERS

1. PURPOSE

1.1 The purpose of this report is to request that the Commission consider appointing four co-opted Members to the Commission. As per the constitution Part 4, Section 8 – Scrutiny Committee and Scrutiny Commission Procedure Rules, paragraph 3:

3.1 The Scrutiny Committee or Scrutiny Commissions shall be entitled to co-opt, as non-voting members, external representatives or otherwise invite participation from non-members where this is relevant to their work.

2. RECOMMENDATIONS

2.1 It is recommended that the Commission agree to appoint four Parish Councillors to the Commission as Co-opted Members with no voting rights for the remainder of the municipal year 2014/2015, for the purpose of providing input in to the development of the Rural Vision and Strategy. The appointment will be reviewed at the first meeting of the Commission in the next municipal year 2015/2016.

4. BACKGROUND

4.1 At a meeting of the Scrutiny Commission for Rural Communities on 17 November 2014, it was agreed that up to four Parish Councillors should be nominated to become Co-opted Members of the Scrutiny Commission for Rural Communities, with the purpose of providing input in to the development of the Rural Vision and Strategy. The Communities and Development Manager was asked by the Commission to go out to Parish Councils to request nominations and the following names were provided:

- Keith Lievesly – Ufford Parish Council
- Joe Dobson – Helpston Parish Council
- Henry Clark – Peakirk Parish Council
- To provide

The Co-opted Members will have a specific role to provide input in to the Rural Vision and Strategy and their membership will be reviewed at the first meeting of the Commission in the new municipal year 2015/2016.

6. IMPLICATIONS

6.1 None

7. CONSULTATION

7.1 None

8. NEXT STEPS

- 8.1 If the Commission agree to the appointment of the proposed named co-opted members then the nominated members will take part in the meeting at which this report is being considered and future meetings as required until their membership is reviewed at the beginning of the new municipal year.

9. BACKGROUND DOCUMENTS

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

- 9.1 None

10. APPENDICES

- 10.1 None

SCRUTINY COMMISSION FOR RURAL COMMUNITIES	Agenda Item No. 5
12 JANUARY 2015	Public Report

Report of the Executive Director of Resources

Contact Officer(s) – Jonathan Lewis – Assistant Director – Education, Resources and Corporate Property

Contact Details – 01733 863912 / jonathan.lewis@peterborough.gov.uk

STRATEGY FOR THE RETENTION AND DEVELOPMENT OF THE FARMS ESTATE

1. PURPOSE

- 1.1 The purpose of this report is to present the draft Strategy for the Retention and Development of the Farms Estate to the Scrutiny Commission for Rural Communities.

2. RECOMMENDATIONS

- 2.1 The commission is asked to review the proposed strategy and make comments and recommendations before the final version is agreed and presented to Cabinet.

3. LINKS TO THE SUSTAINABLE COMMUNITY STRATEGY

- 3.1 This report links to the delivery of sustainable growth through the effective management of the Farms Estate.

4. BACKGROUND

- 4.1 The Peterborough Farms Estate was purchased by the Council approximately 100 years ago. It is a statutory smallholdings estate held by the Council under the provisions of the Agriculture Act 1970. Section 39 of the Act states;

“In the performance of their functions under this Part of this Act smallholding authorities, having regard to the general interest of agriculture and of good estate management, shall make it their general aim to provide opportunities for persons to be farmers on their own account”.

- 4.2 Central government policy is to encourage all smallholdings authorities, such as Peterborough, to retain and develop their farms estates with the following aims:

- *To provide opportunities for new entrants into farming*
- *To provide examples of best practice*
- *To provide a positive link between the city and the surrounding rural land*
- *To support the local rural economy*

- 4.3 The most recent government report *The Importance of the County Farms Estate to the Rural Economy*, November 2008, made a number of key recommendations, including:

1. *Regional Economic Strategies should recognise the importance of the County Farm structure as a crucial entry point for new entrants to agriculture*
2. *Local authorities should take a longer-term view when considering sale of land to seek to maximise revenue for development whilst not undermining the principle objectives of the estates*
3. *Local authorities should develop the wider benefits of their holding with particular*

regard to renewable energy, local food, public access, education, employment and the broader rural economy

- 4.4 The farms estate consists of a total land area of 1,217 hectares (3,007 acres) consisting of :-
- 15 equipped holdings (with house and buildings)
 - 7 holdings with land and some buildings (no dwelling)
 - 12 bare-land lettings (no buildings)
- 4.5 The estate is located in three areas of the city: Newborough, Thorney and Fengate. Newborough has by far the largest number of assets and accounts for nearly 90% of the estate by area.
- 4.6 The farm estate the council retains is a valued and important aspect of the work of the city council and the character of the authority. The council needs to protect these assets whilst maximising their financial benefit of these assets and enhancing the rural economy. There has not been a significant review of the farm estate for many years and at the meeting of the committee on the 20th January, it was proposed to establish a task and finish group to develop a formal strategy.
- 4.7 The agreed terms of reference for this group were to –
- Ensure that the profile of the farm estate is raised, both within the council and members but also to the public including the key role it has played for the City over a number of years going back to 1913.
 - Develop a strategy for the farms estate and their use into the future
 - Consider options around realising maximum value from the estate, including financial, social and environmental returns. Financial considerations include options for sale, expansion, rental levels, alternative uses, attracting external funding or invest to save proposals.
- 4.8 The task and finish group is a cross party group consisting of the following members –
- Councillor David Over
Councillor Judy Fox
Councillor Ed Murphy
Councillor David Harrington
- The group has been supported by Jonathan Lewis, Jo Gresty with considerable support from officers within Democratic Services. The task and finish group has met on the following occasions –
- 29th April
3rd June
15th July
9th September
27th October
2nd December
- 4.9 The group has been given a detailed oversight of the farm estate including its history, opportunities, challenges and potential future options for its use. This has include a tour of the estates and two meetings with representatives from the Peterborough City Council Tenant Farmers Associations and the National Farmers Union (NFU).

5. KEY ISSUES

- 5.1 In developing a formal strategy for the farms estate, the group considered strongly the areas outlined in 4.1, 4.2 and 4.3 of this report – why we have ownership of the farm estate, what we want to achieve from this land holding and what are central governments expectations. The outcome of significant deliberation can be found in the draft farm strategy in appendix 1.

- 5.2 In the early stages, the group considered the potential outright sale of the farm estate. Whilst the estate does have a realisable value in its current configuration, its value could be enhanced in two ways –
1. Selling land which is in vacant possession is more value than land which has tenancy arrangements over it.
 2. The value of the asset would be enhanced through investment and review. The strategy makes provision for this.
- 5.3 In addition, the group felt the intangible benefits that came from the effective stewardship of the farms estate were significant and therefore this option was not considered any further at this time. However, the group still felt that, where appropriate, surplus land should be considered for disposal.
- 5.4 The strategy sets out principles for the management of the estate. A further document is being developed for a 10 year budget strategy for the farm estate which looks at how to maximise return sustainable, invest in the farm estate and delivering the strategy. It considers how to continue to create a revenue return to the council whilst ensuring competitive rents and investment in the estate including the development of assets which have not been maintained for many years. An early draft has been shared with the task and finish group. This document needs further refinement and internal agreement but helps operationalise the farm strategy.
- 5.5 The strategy will need to be reviewed in light of any proposals around use of the farm estate for energy production but has been written on the basis that the land at America's Farm is either available for farming or used for a different purpose. Given it is an isolated plot from the other estate, it does not have a material impact on the strategy.

6. IMPLICATIONS

- 6.1 Whilst the strategy establishes a framework for managing the farm estate, further work is required to develop the action plan that sits below these objectives. This action plan will have implications in terms of finance, legal and property considerations. Appropriate decision making processes will be undertaken and information will be shared with committees where requested and / or appropriate.

7. CONSULTATION

- 7.1 The Task and Finish group has consulted with the tenant farmers of the City Council in preparing the strategy and they have supported the strategy as outlined in Appendix 1.

8. NEXT STEPS

- 8.1 Providing the Sustainable Growth and Environment Capital Scrutiny Committee supports the proposed strategy, it is intended to take the strategy to Cabinet for approval for the next 5 year period. A more detailed action plan has been developed and this will be further developed now a strategy outlines the proposals for the farm estates. It is proposed an annual report is taken to the committee on the farms estate.

9. BACKGROUND DOCUMENTS

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

- 9.1 None

10. APPENDICES

- 10.1 Appendix 1 – Draft Peterborough City Council Farm Strategy
Appendix 2 – Plans of Farms Estate

Peterborough City Council - Strategy for the Retention and Development of the Farms Estate

Part 1 – Strategy Statement

1. Objectives
2. Implementation of Objectives
 - 2.1 Financial
 - 2.2 Agricultural
 - 2.3 Social & Environmental

Part 2 – Supporting Information

I Background to the Peterborough Farms Estate

History

The Agriculture Act 1970

Current Central Government Policy

Food Strategy

II Plans of Farms Estate

Land at Newborough

Land at Thorney

America Farm

Peterborough City Council

Strategy for the Retention and Development of the Farms Estate

The overall strategy for the estate is to retain it as a viable land holding which will provide significant benefit to the people of Peterborough.

The strategy identifies the principle objectives of ownership and the methods by which the objectives may be achieved.

The estate is subject to many changing influences, many of which are beyond the Council's influence. The strategy is designed to give the Council the flexibility to react to changing financial, social and environmental circumstances.

The strategy will be supported by three yearly and ten yearly programs which will be updated annually. It is within these programs that the details of projects will be agreed by the Council.

1. Objectives for the Peterborough Farms Estate

OBJECTIVE 1 – Financial

- Promotion of viable farm enterprises
- Maintenance of rental and capital values of the estate
- Sale of property which is genuinely surplus to the operating requirements of the estate or which are not financially viable to retain

OBJECTIVE 2 – Agricultural

- Provide opportunities new farm businesses, new entrants into farming and opportunity for diverse farming related enterprises
- Encourage sustainable farming practices and businesses

OBJECTIVE 3 – Social & Environmental

- Provide opportunities for varied use, environmental and social benefit to the people of Peterborough.
- Where appropriate non-agricultural uses will be integrated with agricultural use

2. Implementation of Objectives

2.1 Financial

a) Investment –

The estate has not had any significant investment in the repair and improvement of its fixed equipment (mainly houses, farm buildings and land drainage) since the 1970s.

To maintain the rental and capital value of the estate as well as to provide the basis for viable farming businesses, the Council will undertake targeted investment in the repair and improvement of the estate. The Council will seek a sustainable financial return on the cost of investment.

b) Rental Values –

Rents of let holdings will be reviewed regularly in accordance with the provisions of the relevant statutory provisions.

When vacant holdings are relet, they will be advertised on the open market where appropriate. The amount of rent tendered by applicants will be a key factor to be balanced against other material considerations, such as sustainability and non-financial benefits of the tender, in seeking best value for Peterborough.

c) Sustainable Businesses –

Agricultural incomes are volatile, being highly dependent on factors outside the control of the individual farming business. The Council will seek to set rents for independent holdings at sustainable levels.

When reletting on the open market, the Council will not be bound to accept the highest or any rent tendered if such amounts are likely to be unsustainable.

Encourage diversification of businesses which are appropriate to the rural environment if they help support individual farm businesses and the wider rural economy.

d) Sustainability of the Estate –

A balance will be sought between maximising immediate financial return and achieving indirect and non-financial benefits to Peterborough. To achieve a balance, account will be taken of the financial demands on the Council as the local authority.

e) Sales & Development –

Property which is identified as surplus to the requirements of the sustainability of the estate shall be offered for sale on the open market.

Property which is available for sale at a significant capital uplift, for example following the gaining of planning permission for development, will be sold on the open market or retained for reletting at a viable financial return.

f) Acquisition of Land and Property –

The estate will not be regarded as an unchangeable asset. The Council will consider purchase of agricultural property elsewhere in the district if that property would provide significant advantages to Peterborough. Where appropriate, acquisitions will be funded by sale of less strategically valuable parts of the existing estate.

2.2 Agricultural

a) New Tenants –

In accordance with the responsibility placed on the Council by the Agriculture Act 1970, the Council will endeavour to provide opportunities for new entrants into agriculture.

Consideration will be given to making available small part-time holdings and holding with and without fixed equipment. Provision of housing on the holding will not be necessary for all tenancies.

All new tenants will be required to demonstrate a good standard of agricultural expertise and training. Whilst new entrants may not have extensive business management experience, a good understanding supported by appropriate academic qualification will be necessary. Further, new tenants will be required to demonstrate that they have adequate financial and practical resources to support their proposed business models.

Proposals for mixed agricultural / commercial businesses which meet the Council's environmental and sustainability standards will be encouraged to provide economic diversity and strength.

b) Sustainable Farming –

EU and UK government policy is to encourage environmentally sustainable practices. The Council will encourage tenants to enter into appropriate environmental stewardship schemes with a view to enhancing the landscape and wildlife habitat of the estate whilst maintaining a high level of agricultural output.

When reletting land, proposals for innovative low environmental impact methods and systems shall be considered favourably if they help to support an economically and environmentally viable business.

Conditions of tenancy concerning the management and use of land will be informed by statutory controls prevailing at the time. The growth of genetically modified crops will not be permitted without formal decision of the Council.

c) Sustainable Food Delivery –

Market conditions do not always favour the sale of produce locally. However, favourable consideration shall be given to applicants for tenancies that include proposals for local food production and marketing.

2.3 Social & Environmental

The government recognises the social and environmental importance of county farms estates within the local and national context. The Peterborough Farms Estate potentially provides a valuable social, financial and environmental link between the urban and rural communities.

The farms estate is run on a relatively intensive basis supporting significantly more households than the equivalent area of privately let land. Encouragement will be given to business enterprises which provide employment opportunities for local residents or contribute to business in the city.

Environmental

a) Sense of Place -

There is scope to enhance the character and appearance of the estate through a planned program of tree and hedge planting. Whilst a Fenland Landscape, targeted planting could greatly enhance the landscape and improve habitat. A co-ordinated approach with other initiatives and bodies (e.g. the Woodland Trust and Peterborough Forest) should be explored.

b) Energy –

Energy efficiency and use of renewable energy products should be encouraged.

Continuation of energy efficiency improvement measures to the housing stock is needed to bring the properties up to modern standards.

c) Habitat –

The soils of the estate are largely suitable for intensive, high output agriculture. This is generally considered good use of the land. There should be a presumption in favour of food and industrial crop production with habitat schemes directed to poorer quality land, both on the estate and elsewhere.

Social

Peterborough is growing fast and overall there is little social and financial exchange between the urban and rural areas of the district. Whilst Nene Park provides a major recreational link to the Nene Valley west of the city, its objectives are not necessarily the same as the Farms Estate's. The Farms Estate provides an opportunity for the Council to encourage better integration of the two communities, especially to the east of the city.

a) Education –

Promote formal and informal education, including promotion of the profile of the estate through occasional newsletters and press releases.

Encourage tenants to allow school visits, Open Farm Sunday etc.

Provide information boards when carrying out projects visible to the public.

Work with other Council departments to enable social and community work projects as appropriate.

Work with the Regional College in the development of its rural based curriculum.

b) Social Inclusion –

Ensure that all elements of the population of Peterborough are given the opportunity to tender for land to let.

Peterborough is ethnically diverse and there is scope for development of specialist local growers to serve the local community.

c) Support of the Rural Community and Economy –

The government recognises the importance of maintaining and developing a strong rural economy. The letting of the estate as small holdings results in intensity of use which supports more livelihoods per area of land than larger, less intensively run farming operations tend to.

The Council will endeavour to let the majority of the land as small holdings whilst maintaining a balance with its financial aims and demands.

d) Retirement of Farm Tenants –

Not all of the Council's farm tenants are financially equipped to retire comfortably at 65. Many of the tenants hold retirement tenancies which enable the Council to terminate the tenancy after the tenant has reached the age of 65. The Council will adopt a retirement policy which will enable tenants to continue to farm for a limited period beyond 65 where the tenant continues to farm actively with a good standard of husbandry, where it does not compromise unduly the ability of the Council to make land available for new entrants into farming or the overall management objectives for the Estate. Each tenant's case will be assessed on its merits. To provide certainty for all parties, tenants who hold retirement tenancies and who wish to farm beyond 65 will be required to enter into a new fixed term agreement for the additional term.

e) Public Access –

There is limited informal public access to the farms estate. Provision of permissive footpaths and bridleways where there is an identifiable need will be considered as and when necessary. The right to create new permissive access routes will be reserved in new tenancy agreements.

The estate provides a long-term potential for recreational open space to the east of the city.

Background to the Peterborough Farms Estate

History

Nationally the County Farm Estates (CFE) is one of the major institutional landowners in England and Wales which has a long history. Peterborough has owned an agricultural estate for over 100 years.

In 1892 the Small Holdings Act was implemented in an attempt by parliament to counter the loss of farms to urbanisation and the over-concentration of land in the hands of large private estates by making land available to small farmers. This resulted in opportunities for the young who were tempted to leave the land for the attractions of urban life and helped to improve farming efficiency.

In 1908 the Small Holdings and Allotments Act imposed a statutory duty on councils to provide smallholdings for farmers where the "need existed". By 1914 the national CFE had expanded to 80,600 hectares (199,000 acres), made up of some 14,908 holdings.

Peterborough acquired its first farm at Thorney from the Duke of Bedford under the provisions of the 1908 Act in 1910 with other land being acquired over the following 11 years.

Today the national CFE extends to 96,206 ha (237,725 acres) with 2836 tenants, 20% more land than in 1914 but with only 20% of the tenancies.

The Agriculture Act 1970

The Agriculture Act 1970 (the Act) imposes statutory duties on all councils with farms estates. S39 of the Act states;

“In the performance of their functions under this Part of this Act smallholding authorities, having regard to the general interest of agriculture and of good estate management, shall make it their general aim to provide opportunities for persons to be farmers on their own account”.

This duty remains the fundamental force behind the CFE and up until the mid-1980s County Farms provided a valuable route for new entrants into agriculture. However, it has become progressively less easy for new entrants to establish themselves as farmers in their own right. The financial capital needed to farm is far greater than it used to be and declining profit margins of conventional farms, especially in the 1980s and 90s, means that the viability of small farms has become increasingly uncertain over the past thirty years. This trend has in part been reversed in recent years with worldwide shortages of agricultural commodities and demand for higher quality food in the developing world leading to higher food price, generally improving the viability of small farms.

In a response to the changing agricultural economy, many councils have departed from the provisions of the Act by selling land to release capital. In line with national trends, smaller farms have been amalgamated to form larger, potentially more profitable units. Significant parts of the Peterborough Estate were sold by Cambridgeshire County Council prior to establishment of the unitary authority in 1998. Most of the remaining holdings have had land added to make them larger. However, the farms remain small by national standards and few of the tenants rely on them for their sole source of income.

Nationally the average age of farmers is high (58) and there is considerable concern that shortly there will be a significant national skills shortage in the agricultural sector as well as an over-concentration of farming in the hands of a few, large agricultural companies. In many respects, this is a situation which is similar to the one which led to introduction of the Small Holdings Act in 1982.

Central government has recognised that local authorities are increasingly naturally urban in their character and outlook and that many have very limited links with the rural economy and society.

Current Central Government Policy

Central government policy is to encourage all the remaining small holdings authorities, such as Peterborough, to retain and develop their farms estates. In 2004 Lord Whitty wrote to all small holdings authorities to confirm the following stated aims:

To provide opportunities for new entrants into farming

To provide examples of best practice

To provide a positive link between the city and the surrounding rural land

To support the local rural economy

Whilst the Government has stated that it does not intend to legislate beyond the existing powers of the 1970 Act, in 2003 it wrote to all council chief executives emphasising their councils' statutory duties regarding the CFE.

In November 2008, the government's advisor Sir Donald Curry issued a paper entitled *The Importance of the County Farms Estate to the Rural Economy*.

The paper made a number of key recommendations, including:

1. *Regional Economic Strategies should recognise the importance of the County Farm structure as a crucial entry point for new entrants to agriculture*

2. *Local authorities should take a longer-term view when considering sale of land to seek to maximise revenue for development whilst not undermining the principle objectives of the estates*
3. *Local authorities should develop the wider benefits of their holding with particular regard to renewable energy, local food, public access, education, employment and the broader rural economy*

Food Strategy – Food 2030

In January the Government published its paper *Food Strategy – Food 2030*. The paper is in response to increasing concerns regarding national food security.

The paper states

“Our food security is ensured through strong UK agriculture and food sectors ...”

The County Farms are regarded as having significant potential to make a valuable contribution UK agriculture.

SCRUTINY COMMISSION FOR RURAL COMMUNITIES	Agenda Item No. 6
12 JANUARY 2015	Public Report

Report of the Community Capacity Manager

Contact Officer – Cate Harding
Contact Details – 01733 317497

DEVELOPING A RURAL VISION & PARISH CHARTER FOR PETERBOROUGH

1. PURPOSE

The Scrutiny Commission for Rural Communities has agreed to support the refresh of the Rural Vision and Strategy document, originally prepared in 2008. This report outlines the history and new approach for this refresh and how the Commission can give ongoing support for the vision, needs and priorities of Peterborough's rural communities.

2. RECOMMENDATIONS

2.1 The Commission is recommended to:

- (i) Agree the framework around which the Rural Vision and Parish Charter for Peterborough will be developed and implemented
- (ii) Agree the draft general content of the Rural Vision in line with common themes and current activities within the Community Serve Programme which supports the role, functions and priorities of (rural) Parish Councils
- (iii) Agree to the co-option of 4 rural members of the Parish Liaison Forum onto the Scrutiny Commission

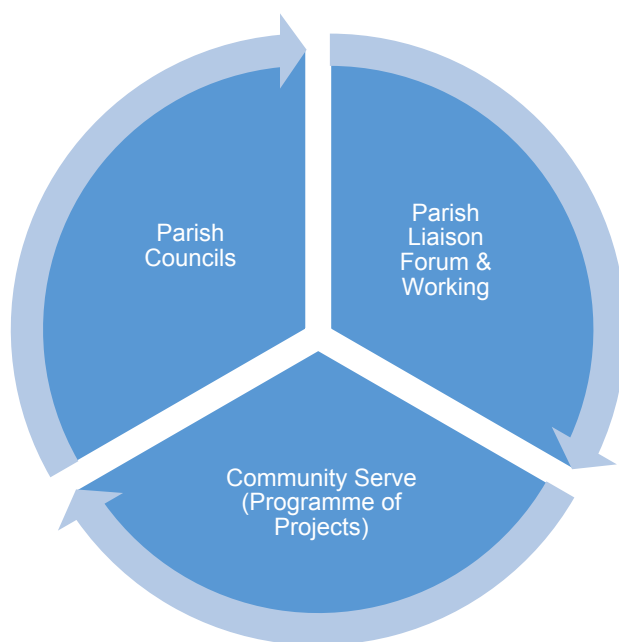
3. BACKGROUND

- 3.1 A Rural Working Group was originally set up in 2006, made up of representatives from Peterborough Parish Councils and the National Association of Local Councils. Together, with the support of the Greater Peterborough Partnership, they developed the Rural Vision and Strategy which was then aligned to the council's strategic priorities and measures within the Local Area Agreement 2007/2008.
- 3.2 In response to the Commission's request at their November 2014 meeting, the Community Capacity Team are supporting the current Parish Liaison Working Group to draft a refresh of the Rural Vision and Strategy document to bring it in line with current structures, activities and priorities.
- 3.3 The Parish Liaison Working Group is a Sub Group of the Parish Liaison Forum which meets on a quarterly basis and is open to all the Parish Councils in Peterborough (Rural and Urban). The Parish Liaison meetings are hosted by the City Council and Chaired by Cllr Nigel North, Cabinet Member for Communities and Environmental Capital.

- 3.4 The remit for the Parish Liaison Working Group which meets on a monthly basis also covers:
- Preparing the agenda for the Parish Liaison Meetings
 - Planning and preparing the Annual Parish Conference
 - Supporting and promoting the exploration of local interest groups to establish new Community Councils in un-parished areas of the city
 - Supporting and promoting the role and opportunities of Parish/Community Councils in the current working environment
- 3.5 In response to the agreement at the Scrutiny Commission for Rural Communities, four members of the Parish Liaison Forum will be co-opted onto the Commission from January 2015 to enable an aligned, positive and meaningful working relationship between the two parties when addressing matters of common interest.

4. KEY ISSUES

- 4.1 To support a greater focus on working with, supporting and representing the needs of rural communities, the Cabinet have agreed to allocate special responsibility for rural issues to Cllr Peter Hiller, the Cabinet Member for Planning and Housing Services and Ward Councillor for Northborough Ward. Cllr Hiller will attend future meetings of the Commission upon invitation and whenever available, to contribute to and learn from the debates and discussions held.
- 4.2 The following diagram depicts the current governance framework for the development and delivery of current activities that will directly benefit rural communities



- 4.3 The current 'Community Serve' Programme currently hosts a range of active projects all of which are relevant and will benefit rural communities via the above delivery framework e.g.
- Community Asset Transfer
 - Active Parish Support Programme
 - Community Outreach Project

- 4.4 Each Parish Council area is unique and operates autonomously. As part of the Parish Support Programme each area is encouraged to have a local strategy plan to highlight needs and priorities. Certain themes however inevitably emerge across the rural communities that are common for all and it is these common themes that will be the focus of the Rural Vision



- 4.5 Attached at appendix 1 is the proposed framework for the Rural Vision and Parish Charter. If agreed, this will be developed with the Working Group and presented back for final approval at the next Rural Commission meeting.

5. IMPLICATIONS

- 5.1 The Rural Vision and Parish Charter 2015 must be developed with the full participation of the rural Parish Councils in Peterborough
- 5.2 The Rural Parish Council's local strategies, Neighbourhood Plans and/or Forward Plans must be taken into consideration in the development of an overarching Rural Vision to ensure effective and joined up delivery of the agreed priorities.

6. CONSULTATION

- 6.1 To date the draft refresh of the Rural Vision for Peterborough has not been consulted upon beyond the members of the Scrutiny Commission for Rural Communities and the Parish Liaison Working Group. Widespread consultation will need to take place, including all members of the Parish Liaison Forum, to ensure completeness.

7. EXPECTED OUTCOMES

- 7.1 That the Commission approves the initial draft and a final document be presented for sign off at the March 2015 meeting.

8. NEXT STEPS

- 8.1 Subject to the approval of the initial draft Rural Vision 2015 to date, the Parish Liaison Working Group will continue to convene on a monthly bases to finalise the document and develop a supporting working action plan, whilst ensuring all common themes and activities are fully aligned.

9. BACKGROUND DOCUMENTS

- 9.1 2008 Rural Vision & Strategy

10. APPENDICES

- 10.1 Draft 2015 Rural Vision & Charter

APPENDIX 1: DRAFT Rural Vision & Parish Charter 2015

Background

Peterborough is made up of a total of 24 wards, five of these wards can be considered rural, using the ONS definition which defines areas as rural if they are outside of settlements with more than 10,000 resident population. These wards are Glinton and Wittering, Newborough, Northborough, Eye and Thorney, and Barnack. In Peterborough, approximately 12% of the population can be considered as living in a rural ward.



Our rural area is made up of...

- 5 Wards
- 23 Parishes
- 21,776 residents = 12% of total Population
- 26,307 Hectares = 77% of total Land Mass
- Growth in population over last 10 years of 2,678 people (10% of overall city's growth)

Sustainable Community Strategy

The sustainable community strategy aims to deliver a bigger and better Peterborough through improving the quality of life for all. All policies, procedures and strategies that form part of the overall community strategy will have a direct or indirect relevance for rural issues.

The priorities are:

- Creating opportunities, tackling inequalities
- Creating strong and supportive communities
- Creating the country's environmental capital
- Delivering substantial and sustainable growth

Ownership of and governance for the Rural Vision and Parish Charter for Peterborough

A Rural Vision and Strategy for Peterborough was originally developed in 2008 by a working group comprising Parish representatives, the Cambridgeshire and Peterborough Association of Local Councils and the Greater Peterborough Partnership. The aim was to develop a long term and sustainable framework for engaging rural communities.

Today all Parish Councils in Peterborough have the regular opportunity via the Parish Liaison Forum to network with peers, share information and best practise and identify and embrace opportunities for working together to address mutually common themes that impact across all areas.

The Parish Liaison Forum has a working sub group with a remit of:

- Planning and preparing the agenda for the quarterly Parish Liaison Meetings
- Planning and preparing the Annual Parish Conference
- Supporting and promoting the exploration of local interest groups to establish new Community Councils in un-parished areas of the city
- Supporting and promoting the role and opportunities of Parish/Community Councils in the current living & working environment

This group will also support the development and implementation of the Rural Vision and Parish Charter with opportunities for full participation of all Parish Councils and the City Council via the Scrutiny Commission for Rural Communities and Community Serve Programme Board.

The Shared Vision

The Rural Vision aims to provide a framework for achieving sustainable and viable rural communities in Peterborough and outlines the commitment for how Peterborough City Council will work in partnership with Parish Councils to ensure that services are delivered more effectively and meet the needs of the local communities.

Objectives

1. To recognise and promote current activities and programmes that support rural communities
2. To identify the priorities within rural communities to inform linked strategies and plans
3. To provide baseline data and information from which to measure success
4. To develop, implement, monitor and evaluate an annual action plan to ensure continuous alignment and ability to influence strategic priorities locally and across the city
5. To develop a Parish Charter for Peterborough to *'Improve joint working between the city council and Parish Councils so that services are delivered more efficiently and meet the needs of the local community'*

Implementing the shared vision

An Annual Action Plan will be developed to reflect priorities under the following themed headings:

- a. Transport, Utilities & Communications (*incorporating: transport networks, public realm, waste management, electricity, water, gas & ICT connections*)
- b. Education & Skills (*incorporating: pre-school, primary, secondary and post-16 education*)
- c. Environmental Sustainability (*incorporating: flood risk management, carbon emissions reduction, strategic green open spaces*)
- d. Community & Leisure (*incorporating: Community buildings, parks and open spaces, Indoor sports and recreational facilities, crematorium and burial grounds, libraries, museums and lifelong learning*)
- e. Health & Well Being (*incorporating: Primary Health Care facilities, emergency services*)
- f. Economics (*incorporating: social & micro enterprises, farm diversification & productivity, tourism, culture & heritage*)

Reference and useful information:

For more information regarding Parish Councils, PCC Scrutiny Commission for Rural Communities and CAPALC refer to: www.peterborough.gov.uk/



Parish Charter for Peterborough

Foreword

Peterborough City Council recognises the significant role that Parish Councils have in the lives of Peterborough's diverse communities.

This Charter has been developed in partnership with Peterborough's Parish Councils and represents a mutual agreement to improve joint working between the City Council and Parish Councils so that services are delivered more efficiently and meet the needs of the local community.

Cllr Nigel North, Cabinet Member for Communities and Environmental Capital.

Words from CAPALC

CONTENT

- 1. Introduction**
- 2. Partnership Working**
- 3. Shared Principles**
- 4. Communication**
- 5. Participation & Engagement**
- 6. Finances**
- 7. Devolved Services & Assets**
- 8. Implementation, Monitoring & Evaluation**
- 9. Key Contacts**

SCRUTINY COMMISSION FOR RURAL COMMUNITIES	Agenda Item No. 7
12 JANUARY 2015	Public Report

Report of the Head of Housing and Health Improvement and the Head of Community and Safety Services

Report Authors – Belinda Child and Robin Sissons
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KEEPING RURAL COMMUNITIES SAFE

1. PURPOSE

- 1.1 The purpose of this report is to provide members of the Scrutiny Commission for Rural Communities with an overview of the activities that are and could be delivered in the rural areas of Peterborough to ensure that crime levels within the rural community remain relatively low. The report describes what activities are already in existence and explores some sustainable alternatives that would maintain safety and confidence in rural communities with a more local focus within a very challenging financial landscape.

2. RECOMMENDATIONS

- 2.1 That the committee scrutinise the content of this report.
- 2.2 That the Committee prioritise the schemes contained in this report or identify alternative schemes. Officers will then develop the business cases for these schemes further to inform a debate at a future Committee meeting ahead of any recommendations being made.

3. BACKGROUND

- 3.1 Our rural area comprises 26,307 hectares which is 77% of Peterborough City Council's Land Mass and contains 21,776 residents. This is 12% of the overall population. The rural wards of Peterborough typically accounted for 5.3% of all crime within the city between October 2013 to September 2014. However there are disproportionate anomalies of significance:

- Burglary Non Dwelling (9.6%)
- Theft from Vehicle (9.3%)
- Vehicle Crime (9%)

A typical example of offences in these categories include theft of heating oil and diesel from vehicles.

- 3.2 It is accepted that anecdotal evidence suggests that these offence types remain considerably under-reported and are likely to have higher rates than those which crime data can actually provide currently.

- 3.3 The table and corresponding chart below shows, by rural and urban areas within Peterborough, the count and rate per thousand population across a selection of crime types. In general, there is a lower observed rate of recorded crime per population within rural areas than those observed in urban areas.

October 2013 to September 2014.

Crime type	Rural		Urban		Peterborough UA		Proportion in rural wards
	Rural	Rural rate/1000	Urban	Urban Rate/1000	Total	Total rate/1000	
Total Crime	869	39.9	15411	95.2	16280	88.7	5.3%
Victim Based Crime	822	37.7	13739	84.9	14561	79.3	5.6%
ASB	415	19.1	9660	59.7	10075	54.9	4.1%
Domestic Violence	215	9.9	4621	28.6	4836	26.3	4.4%
Alcohol related incidents	130	6.0	3693	22.8	3823	20.8	3.4%
All Violent Crime	94	4.3	3056	18.9	3150	17.2	3.0%
Serious Acquisitive Crime	180	8.3	2268	14.0	2448	13.3	7.4%
Criminal Damage	138	6.3	2010	12.4	2148	11.7	6.4%
Theft from Shop	43	2.0	1621	10.0	1664	9.1	2.6%
Vehicle Crime	130	6.0	1320	8.2	1450	7.9	9.0%
Assault with Injury	42	1.9	1244	7.7	1286	7.0	3.3%
Theft from Vehicle	106	4.9	1033	6.4	1139	6.2	9.3%
Burglary Non Dwelling	94	4.3	887	5.5	981	5.3	9.6%
Pedal Cycle Theft	8	0.4	876	5.4	884	4.8	0.9%
Burglary Dwelling	45	2.1	702	4.3	747	4.1	6.0%
Theft of Vehicle	24	1.1	287	1.8	311	1.7	7.7%
Robbery	5	0.2	246	1.5	251	1.4	2.0%

- 3.4 It should be noted that those crimes that have a high risk factor, e.g. Domestic Abuse or Robbery, are significantly more likely to occur in urban areas than rural. It could therefore be suggested that the rural community is a safer place in which to live. In addition, it is for these reasons that reducing resources from all agencies are more focused to urban areas as a prioritisation culture develops.
- 3.5 However, this does not negate the fundamental fact that the community living in rural areas deserve to be provided with a service that makes them safe and as importantly feel safe. Therefore it is important that the Council explores different sustainable initiatives that achieve this, in a reducing budget environment.

3. KEY ISSUES

- 3.1 A number of initiatives are already planned or underway. For example:

- Cambridgeshire Constabulary has recently launched the Rural Special Constable Scheme. It consists of six Special Constables (working from Police HQ) who will be tasked to concentrate on rural crime across the county when they are on duty. This is the first step and if successful it is hoped that it will be rolled out to each district.
- There is a centrally based rural crime team consisting of three officers and a PCSO who work alongside Countryside Watch and other partners. This deals with crime that is specific to the rural community and co-ordinates operations. For example, they have recently conducted a joint operation with HMRC and recovered a large amount of red diesel (believed to be stolen) and a vehicle which was running on red diesel. The team also shares intelligence with partner agencies (for example the HMRC are given offender addresses so

that they can carry out follow-up visits). One recent example resulted in them finding a factory that was laundering the red chemical out of red diesel.

- The current Rural Crime tactical priorities are:
 - Hare Coursing (due to the time of year; much of the activity will be in the area of Thorney)
 - Fuel Theft (intelligence led as the above example demonstrates)
 - Illegal fish poaching (with Environment Agency), and deer poaching (activity being centred at the Milton and Elton Estates)
 - Preventative work linked to seasonal crimes e.g. Turkey and Christmas tree thefts that increase in the winter months.
- It is acknowledged that speeding is a perceived issue for the rural community. Cambridgeshire Constabulary and the Council's Road Safety team continue to support Community Speed Watch by providing equipment and administrative support.
- Countryside Watch continues to be very active in the area and is a great tool for the community to circulate intelligence with each other as well as with Cambridgeshire Constabulary and the community safety partnership.

4.2 There are a number of other sustainable schemes for the Commission to consider and these are described below. In all cases these schemes would require significant investment of time and potentially financial resource, and so the Committee need to consider the implications of this as part of their discussions. The Committee are asked to prioritise the list of options with a view to more detailed and costed plans being developed by officers and brought back to a future meeting for further debate prior to recommendations being made. Some of the options for consideration are as follows:

4.2.1 Rural Watch Patrols

Countryside Watch and Farm Watch are part of the Neighborhood Watch scheme and operate specifically to serve farm and rural land owners. At various times of the year, Peterborough could conduct 'Rural watch patrol' evenings, where members of the Countryside Watch patrol their own land in their own vehicles and phone in suspect sightings/occurrence to the Force Control Room, who in turn dispatch officers to these sightings.

4.2.2 Rural Volunteers

A volunteer scheme could be developed and implemented through the Community Capacity team or with our voluntary sector partners that would co-ordinate volunteers to patrol in high visibility jackets. These would need to have some affiliation to the community/village that they are patrolling. They would be briefed by the Council so that they are aware of local issues and would have a single point of contact to report non-emergency issues back to. These would be non-confrontational roles with nothing more than citizen powers. Their sole purpose would be to reassure the community and report matters to the relevant authorities, similar to the Council's former Street Leaders scheme.

4.2.3 Rural Community Investigators

This again would be a voluntary scheme. However, the volunteers would not patrol in high visibility jackets but would conduct low level investigation patrol work. For example, they could be tasked by the Council's environmental team to establish the location of a report of a fly tipping incident or graffiti. They would then do an initial investigation by seeing if they can locate the offending articles. Finally by embracing new technology they would report back their results using identified specific points of contact. Not only will this empower the community but reduce the time that signal crimes are visible. By doing this there will be a reduction in the fear of crime within the community. Finally this also allows the partner agencies to be more efficient with their resources and time.

4.2.4 Rural Specials

It has been agreed by the Constabulary that if persons are identified within a rural village or community who have the skills and abilities to become a Special Constable then a proportion of their time will be allocated to their own community once they have completed their probationary

period. New technology advances will allow the officer to book on from home and be a truly local officer. Whilst this will be a big advantage to the community, the period of training can take up to six months to complete, the officer will be called away for countywide initiatives and training and will only be able to carry out this role in their spare time. However the advantages include having Specials who are committed to their own community and are able to use their local knowledge of the area and people.

4.2.5 Employers Special Scheme (ESP)

This scheme would seek to develop partnerships between employers, their staff and Cambridgeshire Constabulary. It would ask rural companies to encourage their members to become volunteer Special Constables and (depending upon the individual circumstances of the organisation) agree to further support their staff members by assisting them in the performance of their duties. An example would be agreeing to allow the volunteer to do 4 hours of duty in the company's time if they have already done 16 voluntary hours.

There are likely to be a number of benefits to the communities of Peterborough. The East of England Regional Economic Strategy (RES) identifies Greater Peterborough as an engine of growth with major benefits to the economic and social well-being of its rural hinterlands and market towns.

For the residents, businesses and visitors to the area ESP will bring:

- Increased direct engagement with the Council, Police and other agencies
- Increased reassurance due to a more visible policing presence on the streets
- Increased public confidence in the Police and wider public sector
- Greater resources for tackling crime and disorder, resulting in lower levels of crime and a higher sense of security

To Employers in the rural areas ESP will bring:

- Further evidence of supporting their local communities and of their commitment to Corporate Social Responsibility
- Increased direct engagement with local Police and other agencies
- Promotion of the Company and its contribution to community safety helping to raise brand awareness
- Staff development at little or no cost
- Training for staff in problem solving, communication, customer service, conflict management and a host of other subjects that build confidence and are directly transferable to their day job
- Improved staff morale and motivation
- Greater staff retention and lower recruitment costs

To staff/specials ESP will bring:

- Personal development opportunities
- Enhanced career development prospects
- The opportunity to give something back to the community
- Fulfilment and improved relationship with employer

4.2.6 National Citizen Service

The National Citizen Service (NCS) is open to all 16 and 17 year-olds in England. It helps build skills for work and life, take on new challenges and meet new friends. It runs in the spring, summer and autumn. The youngsters have a short time away from home and take part in a team project that will help their community.

NCS brings together young people from different backgrounds and helps them develop greater confidence, self-awareness and responsibility. It encourages personal and social development by working on skills such as leadership, teamwork and communication.

Participants develop a social action project to deal with a local issue they're passionate about, and spend 30 hours putting the project into action in their community.

Peterborough City Council currently deliver the scheme in Peterborough on behalf of the national scheme. It is currently an 'opt in' scheme, where participants chose to take part, although we are currently looking at whether this could be an 'opt out' scheme instead, therefore ensuring greater participation.

A specific rural-focussed model could be developed to attract young people living in rural communities onto the scheme, helping to foster greater community awareness and belonging at an early age.

4.2.7 Neighbourhood Warden Schemes

A Neighbourhood Warden scheme would aim to improve quality of life by providing a uniformed (non-Police) presence in residential areas to address issues of fear of crime and anti-social behaviour. Wardens could promote community safety, contribute to community development and assist with environmental improvements and housing management. They could help deliver local crime and disorder reduction targets, and act as the 'eyes and ears' of the Council, Police, and community.

Wardens could fulfil a range of key functions through different methods. These could include crime prevention (through mobile patrols, identifying design improvements and promoting neighbourhood watches), environmental improvements (through work as resident caretakers providing information to residents on maintenance services and liaising with agencies), housing management (through checking empty properties and visiting tenants) and community development (through promoting residents' associations, organising activities and consulting with residents over services).

There is no single model of neighbourhood wardens: they can be tailored to meet the needs of local residents, work with different agencies and complement a multitude of other services and activities.

4.2.8 Street Leaders

The volunteer Street Leader scheme is designed to support people who are concerned about their local environment and want to work in partnership to make noticeable improvements.

Street Leaders can be anyone living in the area who is willing to look out for problems in their communities. The scheme is also open to any business or organisations that have a collective interest in helping make a difference in the community.

Street Leaders don't have to give up a set amount of time as the role of Street Leader can become part of everyday life. The Street Leader could look out for the street they live in, the places they regularly travel through on their way to work, school, shops or while walking the dog.

4.2.9 Neighbourhood Watch

Neighbourhood Watch is about local communities working together and with the Police to help make their neighbourhood safer. Neighbourhood Watch schemes can help reduce crime in local areas, and are a great way to help people protect themselves, their family, friends and home. They are also a great way to create community spirit.

There are currently 71 neighbourhood watch schemes in the rural wards of the City:

- 11 in Eye & Thorney Ward
- 5 in Newborough Ward
- 12 in Barnack Ward
- 15 in Glinton & Wittering Ward
- 28 in Northborough Ward

Where schemes work effectively with both Police and other partner agencies the areas do not experience as many problems as non-Neighbourhood Watch areas. The setting up of new schemes is led by Neighbourhood Watch with Police support and there is a committee for Peterborough.

4.2.10 Utilisation of existing community groups

Existing groups that meet in the community already could be approached about linking in their activities with issues/needs in the community, for example:

- Women's Institute
- Friendship Groups
- Ramblers
- Mother and Toddler Groups
- Guides
- Scouts
- Hospital transport
- U3A
- Running Clubs
- Cycling Clubs

4.2.11 Regular Updates

One of the ways rural residents can keep up to date on what is happening in their areas is by signing up to the Police eCops email alert scheme. Subscribers receive regular updates about crime and anti-social behaviour in their area, as well as feedback from the Police about what they're doing to tackle it. Policing teams can also be emailed through eCops to share concerns or help local officers with their enquiries, providing feedback on incidents or appeals for information. eCops is a free service and enables residents to access the local policing team when it is convenient for them.

4. IMPLICATIONS

As previously mentioned, any new schemes specific to rural communities would require investment of time and potentially finance.

5. CONSULTATION

The options contained in this report have been developed with the input of Cambridgeshire Police.

6. EXPECTED OUTCOMES

That the committee discusses the contents of the report, and prioritises the schemes they think would benefit the rural area most or identify alternative schemes.

7. NEXT STEPS

That the agreed list of prioritised or alternative schemes is developed further to inform a debate at a future Committee meeting ahead of any recommendations being made.

8. BACKGROUND DOCUMENTS

None

10. APPENDICES

None

SCRUTINY COMMISSION FOR RURAL COMMUNITIES	Agenda Item No. 8
12 JANUARY 2015	Public Report

Report of the Director of Governance

Report Author – Dania Castagliuolo, Governance Officer

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FORWARD PLAN OF EXECUTIVE DECISIONS

1. PURPOSE

- 1.1 This is a regular report to the Scrutiny Commission for Rural Communities outlining the content of the Forward Plan of Executive Decisions.

2. RECOMMENDATIONS

- 2.1 That the Commission identifies any relevant items for inclusion within their work programme.

3. BACKGROUND

- 3.1 The latest version of the Forward Plan of Executive Decisions is attached at Appendix 1. The Forward Plan contains those executive decisions, which the Leader of the Council believes that the Cabinet or individual Cabinet Member(s) can take and any new key decisions to be taken after 23 January 2015.
- 3.2 The information in the Forward Plan of Executive Decisions provides the Commission with the opportunity of considering whether it wishes to seek to influence any of these executive decisions, or to request further information.
- 3.3 If the Commission wished to examine any of the executive decisions, consideration would need to be given as to how this could be accommodated within the work programme.
- 3.4 As the Forward Plan is published fortnightly any version of the Forward Plan published after dispatch of this agenda will be tabled at the meeting.

4. CONSULTATION

- 4.1 Details of any consultation on individual decisions are contained within the Forward Plan of Executive Decisions.

5. BACKGROUND DOCUMENTS

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

None

6. APPENDICES

Appendix 1 – Forward Plan of Executive Decisions

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PETERBOROUGH CITY COUNCIL'S FORWARD PLAN OF EXECUTIVE DECISIONS

PUBLISHED: 23 DECEMBER 2014

FORWARD PLAN

PART 1 – KEY DECISIONS

In the period commencing 28 days after the date of publication of this Plan, Peterborough City Council's Executive intends to take 'key decisions' on the issues set out below in **Part 1**. Key decisions relate to those executive decisions which are likely to result in the Council spending or saving money in excess of £500,000 and/or have a significant impact on two or more wards in Peterborough.

If the decision is to be taken by an individual Cabinet Member, the name of the Cabinet Member is shown against the decision, in addition to details of the Councillor's portfolio. If the decision is to be taken by the Cabinet, this too is shown against the decision and its members are as listed below:
Cllr Cereste (Leader); Cllr Elsey; Cllr Fitzgerald; Cllr Hiller, Cllr Holdich (Deputy Leader); Cllr North; Cllr Seaton; Cllr Serluca and Cllr Scott.

This Plan should be seen as an outline of the proposed decisions for the forthcoming month and it will be updated on a fortnightly basis to reflect new key-decisions. Each new Plan supersedes the previous Plan and items may be carried over into forthcoming Plans. Any questions on specific issues included on the Plan should be included on the form which appears at the back of the Plan and submitted to Gemma George, Senior Governance Officer, Chief Executive's Department, Town Hall, Bridge Street, PE1 1HG (fax 08702 388039). Alternatively, you can submit your views via e-mail to gemma.george@peterborough.gov.uk or by telephone on 01733 452268.

PART 2 – NOTICE OF INTENTION TO TAKE DECISION IN PRIVATE

Whilst the majority of the Executive's business at the Cabinet meetings listed in this Plan will be open to the public and media organisations to attend, there will be some business to be considered that contains, for example, confidential, commercially sensitive or personal information. In these circumstances the meeting may be held in private, and on the rare occasion this applies, notice will be given within **Part 2** of this document, 'notice of intention to hold meeting in private'. A further formal notice of the intention to hold the meeting, or part of it, in private, will also be given 28 clear days in advance of any private meeting in accordance with The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.

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The Council invites members of the public to attend any of the meetings at which these decisions will be discussed (unless a notice of intention to hold the meeting in private has been given).

PART 3 – NOTIFICATION OF NON-KEY DECISIONS

For complete transparency relating to the work of the Executive, this Plan also includes an overview of non-key decisions to be taken by the Cabinet or individual Cabinet Members, these decisions are listed at **Part 3** and will be updated on a weekly basis.

You are entitled to view any documents listed on the Plan, or obtain extracts from any documents listed or subsequently submitted to the decision maker prior to the decision being made, subject to any restrictions on disclosure. There is no charge for viewing the documents, although charges may be made for photocopying or postage. Documents listed on the notice and relevant documents subsequently being submitted can be requested from Gemma George, Senior Governance Officer, Chief Executive's Department, Town Hall, Bridge Street, PE1 1HG (fax 08702 388038), e-mail to gemma.george@peterborough.gov.uk or by telephone on 01733 452268. For each decision a public report will be available from the Governance Team one week before the decision is taken.

All decisions will be posted on the Council's website: www.peterborough.gov.uk/executivedecisions. If you wish to make comments or representations regarding the 'key decisions' outlined in this Plan, please submit them to the Governance Support Officer using the form attached. For your information, the contact details for the Council's various service departments are incorporated within this Plan.

PART 1 – FORWARD PLAN OF KEY DECISIONS

KEY DECISIONS FROM 23 JANUARY 2015

<i>KEY DECISION REQUIRED</i>	<i>DECISION MAKER</i>	<i>DATE DECISION EXPECTED</i>	<i>RELEVANT SCRUTINY COMMITTEE</i>	<i>CONSULTATION</i>	<i>CONTACT DETAILS / REPORT AUTHORS</i>	<i>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER</i>
PREVIOUSLY ADVERTISED DECISIONS						
<p>Delivery of the Council's Capital Receipt Programme through the Sale of Dickens Street Car Park - KEY/03JUL/11 To authorise the Chief Executive, in consultation with the Solicitor to the Council, Executive Director – Strategic Resources, the Corporate Property Officer and the Cabinet Member Resources, to negotiate and conclude the sale of Dickens Street Car Park. For Cabinet to consider future options for service delivery.</p>	<p>Councillor David Seaton Cabinet Member for Resources</p>	<p>January 2015</p>	<p>Sustainable Growth and Environment Capital</p>	<p>Consultation will take place with the Cabinet Member, Ward councillors, relevant internal departments & external stakeholders as appropriate.</p>	<p>Richard Hodgson Head of Strategic Projects Tel: 01733 384535 richard.hodgson@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p>Sale of Greenwood House - KEY/21MAR14/02 Delivery of the Council's Capital Receipt Programme through the sale of Greenwood House, South Parade.</p>	<p>Councillor David Seaton Cabinet Member for Resources</p>	<p>January 2015</p>	<p>Sustainable Growth and Environment Capital</p>	<p>Relevant internal and external stakeholders.</p>	<p>Simon Webber Capital Projects Officer Tel: 01733 384545 simon.webber@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

KEY DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER
<p>Sale of the Herlington Centre - KEY/21MAR14/03 Delivery of the Council's capital receipts programme through the sale of the Herlington Centre, Orton Malborne.</p>	<p>Councillor David Seaton Cabinet Member for Resources</p>	<p>January 2015</p>	<p>Sustainable Growth and Environment Capital</p>	<p>Relevant internal and external stakeholders.</p>	<p>Simon Webber Capital Projects Officer Tel: 01733 384545 simon.webber@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p>Peterborough City Council Customer Strategy 2014 - KEY/21MAR14/06 To approve the Customer Strategy. The vision is to provide a range of high-quality services whilst maximising customer satisfaction and delivering these services through different channels at the lowest reasonable cost, whilst also reducing or diverting demand.</p>	<p>Cabinet</p>	<p>February 2015</p>	<p>Strong and Supportive Scrutiny Committee</p>	<p>Relevant internal and external stakeholders.</p>	<p>Adrian Chapman Assistant Director for Communities and Targeted Services Tel: 01733 863887 Adrian.chapman@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p>Formalise Integrated Community Equipment Service Funding and Commissioning Arrangements - KEY/18APR14/01 To formalise integrated community equipment service joint funding arrangements.</p>	<p>Councillor Wayne Fitzgerald Cabinet Member for Adult Social Care</p>	<p>January 2015</p>	<p>Scrutiny Commission for Health Issues</p>	<p>Relevant internal and external stakeholders.</p>	<p>Nick Blake Head of Commissioning for Older People, Physical Disabilities and Sensory Impairment Tel: 01733 452406 nick.blake@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

KEY DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER
Award of Contract for Build of a Waste Transfer Station - KEY/18APR14/02 To award a contract for the build of a waste transfer station.	Councillor Gavin Elsey Cabinet Member for Street Scene, Waste Management and Communications	January 2015	Sustainable Growth and Environment Capital	Relevant internal and external stakeholders.	Paul Robertson Waste Project Officer Tel: 01733 864740 paul.robertson@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
Award of Contract for Build of a Household Recycling Centre - KEY/18APR14/03 To award a contract for the build of a household recycling centre.	Councillor Gavin Elsey Cabinet Member for Street Scene, Waste Management and Communications	January 2015	Sustainable Growth and Environment Capital	Relevant internal and external stakeholders.	Paul Robertson Waste Project Officer Tel: 01733 864740 paul.robertson@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
Print Managed Services - KEY/13JUN14/01 To enable Council officers to be able to print, copy and scan.	Councillor David Seaton Cabinet Member for Resources	January 2015	Sustainable Growth and Environment Capital	Relevant internal and external stakeholders.	Ricky Fuller Head of Strategic Commissioning/Transformation Tel: 01733 452482 ricky.fuller@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
New Model for Transforming Day Opportunities for Adults Under 65 - KEY/25AUG14/02 To approve the proposed model for implementation.	Cabinet	15 December 2014	Scrutiny Commission for Health Issues	Relevant internal and external stakeholders.	Mubarak Darbar Head of Commissioning Learning Disabilities Tel: 01733 452509 mubarak.darbar@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

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Southfields Primary School Expansion - KEY/05SEP14/01 To authorise the construction of an extension to accommodate the expansion of Southfields Primary School.	Councillor John Holdich Cabinet Member for Education, Skills and University	January 2015	Creating Opportunities and Tackling Inequalities	Relevant internal and external stakeholders.	Emma Everitt Project Support Officer Tel: 01733 863660 emma.everitt@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
Fit to Rent Scheme – KEY/17OCT14/01 To improve standards and management of properties in the private rented sector.	Cabinet	January 2015	Strong and Supportive Scrutiny Committee	Relevant internal and external stakeholders	Belinda Child Housing Strategic Manager Tel: 01733 863769 Belinda.child@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
Sale of Former London Road Allotments – KEY/17OCT14/03 To authorise the negotiation and conclusion of the sale of the former London Road Allotments, Peterborough.	Councillor David Seaton Cabinet Member for Resources	January 2015	Sustainable Growth and Environment Capital	Relevant internal and external stakeholders	David Gray Capital Projects Officer Tel: 01733 384531 David.gray@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

KEY DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER
Future of Solar and Wind Projects – KEY/14NOV14/01 To approve the cessation of the solar/wind projects at Newborough Farm and Morris Fen and to consider the way forward in respect of America Farm.	Cabinet	January 2015	Sustainable Growth and Environment Capital	Relevant internal and external stakeholders.	John Harrison Executive Director Resources Tel: 01733 452520 John.harrison@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
Residential Care – KEY14/19NOV14/01 To authorise the Director of Adult Social Care to make residential placements.	Councillor Wayne Fitzgerald Cabinet Member for Adult Social Care	January 2015	Strong and Supportive Communities	Relevant internal and external stakeholders	Rob Henchy Commissioning Manager Tel: 01733 452429 Rob.henchy@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
Budget Proposals – KEY/28NOV14/01 To recommend the first tranche of budget proposals to Council.	Cabinet	15 December 2014	Sustainable Growth and Environment Capital	Relevant Internal and External Stakeholders	Steven Pilsworth Head of Strategic Finance Tel: 01733 384564 Steven.pilsworth@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
Extra Care Housing – KEY/12DEC14/02 To approve the award of contracts to provide personal care and support at five extra care schemes.	Councillor Wayne Fitzgerald Cabinet Member for Adult Social Care	March 2015	Scrutiny Commission for Health Issues	Residents and carers, housing providers, care providers and relevant internal departments.	Nick Blake Head of Commissioning Tel: 01733 452486 Nickolas.blake@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

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Advocacy Services – KEY/12DEC14/03 To approve the award of contract for the adult social care advocacy services.	Councillor Wayne Fitzgerald Cabinet Member for Adult Social Care	March 2015	Scrutiny Commission for Health Issues	People utilising the services, partnership boards and relevant internal departments.	Nick Blake Head of Commissioning Tel: 01733 452486 Nickolas.blake@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
Hampton Gardens Secondary School – KEY/12DEC14/04 To approve the award of the contract for the design and build of the school.	Councillor John Holdich Cabinet Member for Education, Skills and University	June 2015	Creating Opportunities and Tackling Inequalities	Relevant internal and external stakeholders.	Emma Everitt Project Officer (Schools Infrastructure) Tel: 01733 863660 Emma.everitt@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
Installation of Solar Panels on Roof Tops To consider and approve a Roof Top Solar PV Scheme on non-Council premises.	Cabinet	15 December 2014	Sustainable Growth and Environment Capital	Relevant internal and external stakeholders	Andy Cox Projects and Programme Manager Tel: 01733 452465	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
Council Server Estate - KEY/26DEC14/01 To approve the move of on-site Council servers to an off-site provider.	Councillor David Seaton Cabinet Member for Resources	January 2015	Sustainable Growth and Environment Capital	Relevant internal and external stakeholders.	Richard Godfrey ICT Strategy, Infrastructure and Programmes Manager Tel: 01733 317989 richard.godfrey@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

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<p>Nene Park Academy – KEY/06JAN15/01 Novation of the Design and Build Contract from PCC to Cambridge Meridian Academies Trust (CMAT).</p>	<p>Councillor John Holdich Cabinet Member for Education, Skills and University</p>	<p>January 2015</p>	<p>Creating Opportunities and Tackling Inequalities</p>	<p>Relevant internal and external stakeholders.</p>	<p>Brian Howard Head of Schools Infrastructure Tel: 01733 863976 Brian.howard@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p>Libraries Future Model Proposals – KEY/06JAN15/02 For Cabinet to consider the proposed future model and to agree second round of consultation.</p>	<p>Cabinet</p>	<p>January 2015</p>	<p>Strong and Supportive</p>	<p>Relevant internal and external stakeholders.</p>	<p>Paul Stevenette Programme Manager Tel: 01733 452475 Paul.stevenette@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p>Turning Point Extension Contract – KEY/06JAN15/03 To approve the supported living contract that permits for another one year extension for 2015/16.</p>	<p>Councillor Wayne Fitzgerald Cabinet Member for Adult Social Care</p>	<p>April 2015</p>	<p>Scrutiny Commission for Health Issues</p>	<p>Relevant internal and external stakeholders.</p>	<p>Mubarak Darbar Head of Commissioning Learning Disabilities Tel: 01733 452509 Mubarak.darbar@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p>S75 Learning Disabilities (Renew with CPCCG) – KEY/06JAN15/04 To approve the new S75 agreement.</p>	<p>Councillor Wayne Fitzgerald Cabinet Member for Adult Social Care</p>	<p>April 2015</p>	<p>Scrutiny Commission for Health Issues</p>	<p>Relevant internal and external stakeholders.</p>	<p>Mubarak Darbar Head of Commissioning Learning Disabilities Tel: 01733 452509 Mubarak.darbar@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

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Day Opportunities Under 65 Transformation (In House) – KEY/06JAN15/05 To approve proposals following consultation.	Councillor Wayne Fitzgerald Cabinet Member for Adult Social Care	March 2015	Scrutiny Commission for Health Issues	Relevant internal and external stakeholders.	Mubarak Darbar Head of Commissioning Learning Disabilities Tel: 01733 452509 Mubarak.darbar@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
Day Opportunities Under 65 Tender (Independent) – KEY/06JAN15/06 To approve the tender for the services.	Councillor Wayne Fitzgerald Cabinet Member for Adult Social Care	August 2015	Scrutiny Commission for Health Issues	Relevant internal and external stakeholders.	Mubarak Darbar Head of Commissioning Learning Disabilities Tel: 01733 452509 Mubarak.darbar@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
West Town Primary School - KEY/06JAN15/07 To authorise payment of the Council's contribution to the rebuild of West Town Primary School under the Priority Schools Building Programme.	Councillor John Holdich Cabinet Member for Education, Skills and University	January 2015	Strong and Supportive Scrutiny Committee	Relevant internal and external stakeholders.	Alison Chambers Principal Assets Officer (Schools) Tel: 01733 863975 Alison.chambers@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
Council Tax Support Scheme – KEY/06JAN15/08 To recommend the scheme to Council.	Cabinet	19 January 2015	Sustainable Growth and Environment Capital	Relevant internal and external stakeholders.	Steven Pilsworth Head of Strategic Finance Tel: 01733 384564 Steven.pilsworth@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

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Council Tax and NNDR – KEY/06JAN15/09 To agree the calculation of the Council Tax base for 2015/16.	Cabinet	19 January 2015	Sustainable Growth and Environment Capital	Relevant internal and external stakeholders.	Steven Pilsworth Head of Strategic Finance Tel: 01733 384564 Steven.pilsworth@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
Medium Term Financial Strategy 2015-2025 (Jan) – KEY/06JAN15/10 To release the MTFs including the second tranche of budget proposals for consultation.	Cabinet	19 January 2015	Sustainable Growth and Environment Capital	Relevant internal and external stakeholders.	Steven Pilsworth Head of Strategic Finance Tel: 01733 384564 Steven.pilsworth@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
Medium Term Financial Strategy 2015-2025 (Feb) – KEY/06JAN15/11 To recommend the MTFs including the second tranche of budget proposals to Council.	Cabinet	23 February 2015	Sustainable Growth and Environment Capital	Relevant internal and external stakeholders.	Steven Pilsworth Head of Strategic Finance Tel: 01733 384564 Steven.pilsworth@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
Junction 17 – 2, Fletton Parkway Widening, Contamination and Drainage Issues – KEY/06JAN15/12 Approval to reassign some funding from existing transport project budgets to the Fletton Parkway Junction 17 to 2 scheme.	Councillor Peter Hiller Cabinet Member for Planning and Housing Services	January 2015	Sustainable Growth and Environment Capital	Relevant internal and external stakeholders.	Mark Speed Transport Planning Team Manager Tel: 01733 317471 Mark.speed@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

<i>KEY DECISION REQUIRED</i>	<i>DECISION MAKER</i>	<i>DATE DECISION EXPECTED</i>	<i>RELEVANT SCRUTINY COMMITTEE</i>	<i>CONSULTATION</i>	<i>CONTACT DETAILS / REPORT AUTHORS</i>	<i>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER</i>
<p>Peterborough Visitor Economy Strategy 2015-2020 (Draft) – KEY/06JAN15/13 To approve the strategy and recommend that Council adopt as a major policy document.</p>	Cabinet	19 January 2015	Strong and Supportive Scrutiny Committee	Relevant internal and external stakeholders.	Douglas Gyte Strategic Tourism Manager Tel: 01733 453490 Douglas.gyte@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
<p>Creation of a Peterborough Domestic Energy Supply Tariff – KEY/16JAN15/01 Strategic partnership agreement and tariff agreement between and the Council and an energy supply company.</p>	Cabinet	19 January 2015	Sustainable Growth and Environment Capital	Relevant internal and external stakeholders.	Andy Cox Projects and Programme Manager Tel: 01733 452465 Andy.cox@peterborough.gov.uk	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p>The decision will contain an exempt annex for consideration by the Cabinet Member.</p>

<i>KEY DECISION REQUIRED</i>	<i>DECISION MAKER</i>	<i>DATE DECISION EXPECTED</i>	<i>RELEVANT SCRUTINY COMMITTEE</i>	<i>CONSULTATION</i>	<i>CONTACT DETAILS / REPORT AUTHORS</i>	<i>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER</i>
<p>Strategic Partnership Between Peterborough City Council and AVIC International Corporation (UK) Ltd – KEY/16JAN15/02 To enter into a memorandum of understanding regarding a Strategic Partnership Arrangement between Peterborough City Council and AVIC International Corporation (UK) Ltd. To authorise the Executive Director, Resources to enter into a partnership in support of the creation of a smart city.</p>	Cabinet	19 January 2015	Sustainable Growth and Environment Capital	Internal only.	John Harrison Executive Director, Resources Tel: 01733 452520 John.harrison@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

PART 2 – NOTICE OF INTENTION TO TAKE DECISIONS IN PRIVATE

KEY DECISIONS TO BE TAKEN IN PRIVATE

<i>KEY DECISION REQUIRED</i>	<i>DECISION MAKER</i>	<i>DATE DECISION EXPECTED</i>	<i>RELEVANT SCRUTINY COMMITTEE</i>	<i>CONSULTATION</i>	<i>CONTACT DETAILS / REPORT AUTHORS</i>	<i>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER</i>
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NONE AT THE CURRENT TIME

PART 3 – NOTIFICATION OF NON-KEY DECISIONS

NON-KEY DECISIONS

<i>DECISION REQUIRED</i>	<i>DECISION MAKER</i>	<i>DATE DECISION EXPECTED</i>	<i>RELEVANT SCRUTINY COMMITTEE</i>	<i>CONSULTATION</i>	<i>CONTACT DETAILS / REPORT AUTHORS</i>	<i>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER</i>
<p>Peterborough Community Infrastructure Levy Charging Schedule For Cabinet to approve the Community Infrastructure Levy Charging Schedule and recommend its adoption by Council.</p>	Cabinet	April 2015	Sustainable Growth and Environment Capital	Relevant internal and external stakeholders.	Brendan Troy Principal Infrastructure & Monitoring Officer Tel: 01733 863773 Brendan.troy@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
<p>Developer Contributions Supplementary Planning Document (SPD) For Cabinet to approve the supplementary planning document.</p>	Cabinet	April 2015	Sustainable Growth and Environment Capital	Relevant internal and external stakeholders.	Brendan Troy Principal Infrastructure & Monitoring Officer Tel: 01733 863773 Brendan.troy@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
<p>Coroner Shared Service with Cambs County Council To approve a shared service between Peterborough and Cambs County Council Coroner's Service.</p>	Councillor Gavin Elsey Cabinet Member for Street Scene, Waste Management and Communications	January 2015	Sustainable Growth and Environment Capital	Relevant internal and external stakeholders.	Kim Sawyer Director of Governance Tel: 01733 452361 Kim.sawyer@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

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<p>Introduction of a Respite Care Policy for Adults To approve the introduction of a respite policy for adults who are eligible for social care services.</p>	<p>Councillor David Seaton Cabinet Member for Resources</p>	<p>January 2015</p>	<p>Strong and Supportive Scrutiny Committee</p>	<p>Relevant internal and external stakeholders</p>	<p>Kim Sawyer Director of Governance Tel: 01733 452361 Kim.sawyer@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p>Personal Budgets in Peterborough To agree to adopt Peterborough's Personal Budget Policy Statement as part of the revised statutory duties that apply to the Council as part of the SEND reforms, under the Children and Families Act 2014.</p>	<p>Councillor John Holdich Cabinet Member for Education, Skills and University</p>	<p>January 2015</p>	<p>Strong and Supportive Scrutiny Committee</p>	<p>Relevant internal and external stakeholders</p>	<p>Carrie Gamble Commissioner Tel: 01733 863931 Carrie.gamble@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p>Post 16 Transport Policy To approve updates to the Post 16 Transport policy.</p>	<p>Councillor John Holdich Cabinet Member for Education, Skills and University</p>	<p>January 2015</p>	<p>Creating Opportunities and Tackling Inequalities</p>	<p>Relevant internal and external stakeholders</p>	<p>Sara Thompson Team Manager (Passenger Transport Operations) Tel: 01733 317452 Sarah.thompson@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

<i>DECISION REQUIRED</i>	<i>DECISION MAKER</i>	<i>DATE DECISION EXPECTED</i>	<i>RELEVANT SCRUTINY COMMITTEE</i>	<i>CONSULTATION</i>	<i>CONTACT DETAILS / REPORT AUTHORS</i>	<i>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER</i>
<p>Hampton Gardens Secondary School – Collaboration Agreement To approve entering into the relevant funding, collaboration and operation agreements with Cambridgeshire County Council.</p>	<p>Councillor John Holdich Cabinet Member for Education, Skills and University</p>	<p>January 2015</p>	<p>Creating Opportunities and Tackling Inequalities</p>	<p>Relevant internal and external stakeholders</p>	<p>Emma Everitt Project Officer (Schools Infrastructure) Tel: 01733 863660 Emma.everitt@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p>The Mobile Homes Act 2013 Fees Policy To approve public consultation of the draft fees policy.</p>	<p>Councillor Peter Hiller Cabinet Member for Planning and Housing Services</p>	<p>January 2015</p>	<p>Strong and Supportive Scrutiny Committee</p>	<p>Relevant internal and external stakeholders.</p>	<p>Belinda Child Head of Housing and Health Improvement Tel: 01733 863769 Belinda.child@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p>Culture Strategy To approve and recommend the Strategy to Council.</p>	<p>Cabinet</p>	<p>19 January 2015</p>	<p>Strong and Supportive Scrutiny Committee</p>	<p>Relevant internal and external stakeholders.</p>	<p>Douglas Gyte Strategic Tourism Manager Tel: 01733 453490</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

DIRECTORATE RESPONSIBILITIES

RESOURCES DEPARTMENT Executive Director's Office at Town Hall, Bridge Street, Peterborough, PE1 1HG

Strategic Finance

Internal Audit

Schools Infrastructure (Assets and School Place Planning)

Corporate Property

Waste and Energy

Strategic Client Services (Enterprise Peterborough / Vivacity / SERCO including Customer Services, ICT and Business Support)

CHILDREN'S SERVICES DEPARTMENT Executive Director's Office at Bayard Place, Broadway, PE1 1FB

Safeguarding Family and Communities

Education

School Improvement

Special Educational Needs / Inclusion and the Pupil Referral Service

ADULT SOCIAL CARE Executive Director's Office at Town Hall, Bridge Street, Peterborough, PE1 1HG

Care Services Delivery (Assessment and Care Management and Integrated Learning Disability Services)

Mental Health

Public Health (including Health Performance Management)

COMMUNITIES DEPARTMENT Director's Office at Bayard Place, Broadway, PE1 1FB

Strategic Commissioning

Safer Peterborough, Cohesion, Social Inclusion and Neighbourhood Management

GOVERNANCE DEPARTMENT Director's Office at Town Hall, Bridge Street, Peterborough, PE1 1HG

Communications

Legal and Governance Services

HR Business Relations (Training and Development, Occupational Health and Reward and Policy)

Strategic Regulatory Services

Performance Management

GROWTH AND REGENERATION DEPARTMENT Director's Office Stuart House, St Johns Street, Peterborough, PE1 5DD

Strategic Growth and Development Services

Strategic Housing

Planning Transport and Engineering (Development Management, Construction and Compliance, Infrastructure Planning and Delivery, Network Management and Passenger Transport)

Commercial Operations (Strategic Parking and Commercial CCTV, City Centre, Markets and Commercial Trading and Tourism)

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Meeting Date	Item	Progress
<p>7 July 2014</p> <p><i>Draft report 18 June</i> <i>Final report 25 June</i></p>	<p>Review of 2013/2014</p> <p>To review the work undertaken during 2013/14 and make any recommendations for future monitoring.</p> <p>Contact Officer: Dania Castagliuolo</p> <hr/> <p>Work Programme 2014-2015</p> <p>To discuss future items for the work programme for 2014-2015</p> <p>Contact Officer: Adrian Chapman</p>	
<p>1 September 2014</p> <p><i>Draft report 12 August</i> <i>Final report 19 Aug</i></p>	<p>Housing in Rural Communities</p> <ul style="list-style-type: none"> • Social Housing Providers • Council Planning Services <p>To scrutinise the effectiveness of the Council's Housing Strategy, social housing allocations policy and relevant planning policies with a view to enabling young people and families to remain living in the rural community;</p> <p>Contact Officer: Anne Keogh/Belinda Child</p>	
<p>20 October 2014</p> <p><i>Draft report 1 October</i> <i>Final report 8 October</i></p>	<p>Parish Councils Roles, Responsibilities and Sustainability</p> <p>Contact Officer: Cate Harding/Ian Dewar, PALC</p>	
<p>17 November 2014</p>	<p>Development of Rural Strategy</p>	

Meeting Date	Item	Progress
<i>Draft report 29 October</i> <i>Final report 5 November</i>	Contact Officer: Adrian Chapman	
3 December 2014 (Joint Meeting of the Scrutiny Committees and Commissions)	Budget 2015/16 and Medium Term Financial Plan – Phase One To Scrutinise the Executive’s proposals for the Budget 2015/16 and Medium Term Financial Plan. Contact Officer: John Harrison/Steven Pilsworth	
12 January 2015 <i>Draft report 23 December</i> <i>Final report 30 December</i>	Appointment of Co-opted Members To agree to the appointment of four Co-opted Members to the Commission. Contact Officer: Dania Castagliuolo/Cate Harding	
	Strategy for the Retention and Development of the Farms Estate To review the draft Strategy for the Retention and Development of the Council’s Farms Estate. Contact Officer: Jonathan Lewis/Jo Gresty	
	Developing a Rural Vision and Parish Charter for Peterborough To review and scrutinise the framework around the Rural Vision and Parish Charter and agree the general content of the Rural Vision. Contact Officer: Cate Harding	
	Keeping Rural Communities Safe To scrutinise the content of the report and prioritise the or identify alternative schemes from those contained within the report. Contact Officer: Robin Sissons	

Meeting Date	Item	Progress
9 February 2015 (Joint Meeting of the Scrutiny Committees and Commissions)	Budget 2015/16 and Medium Term Financial Plan – Phase Two To scrutinise the Executive’s proposals for the Budget 2015/16 and Medium Term Financial Plan. Contact Officer: John Harrison/Steven Pilsworth	
16 March 2015 <i>Draft report 25 February</i> <i>Final report 4 March</i>	Development of Rural Strategy Contact Officer: Adrian Chapman	

Possible Items to be programmed in:

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